

35th Annual PPA Conference Agenda

Speakers & Topics Subject to Change

Monday - 6/10/2024

Procedure Writer Certification Training - Day 1 (Must Be Registered - Additional Fee)

Check-in / Meet & Greet

Tuesday - 6/11/2024

Breakfast

Speaker Orientation

Conference Kick-Off

KeyNote Speaker: Jenn Donahue - Becoming the Warrior

B&B - Break & Benchmarking

Breakout Session 1A - Workshop 1

Breakout Session 1B - Enterprise Search & Knowledge Management (KM): Finding the Right Stuff

Breakout Session 1C - DYNAMIC INSTRUCTIONS: The Future of Revision Workflow

Lunch

Breakout Session 2A - Workshop (Repeat of BO #1 Track A)

Breakout Session 2B - DLA Workshop - Procedure Reviews

Breakout Session 2C - DYNAMIC PROCEDURES: Reviews & Approvals

Group Session - 35th Anniversary Amazing Race Team-Building Exercise

Benchmarking / Networking Session

Wednesday - 6/12/2024

Breakfast

Day 2: Morning Kickoff Opening Remarks & Introductions

Day 2: AM General Session - Steve McCord: Human Factored Procedures – Why Should We Care?

B&B - Break & Benchmarking

Breakout Session 3A - Workshop - Precautions & Limitations

Breakout Session 3B - Vogtle 3&4: Building New Reactors in the Age of Electronic Documents & Records

Breakout Session 3C - Three Legs of the Procedure Stool

Lunch

Breakout Session 4A - Workshop - Notes/Cautions/Warnings

Breakout Session 4B - Writing Admin Procedures

Breakout Session 4C - How Procedure Management Systems Can Support Procedure Writers

B&B - Break & Benchmarking

Day 2: PM General Session- Rapid Fire Discussion Session

Dinner Party

Thursday - 6/13/2024

Breakfast

Conference Final Day Morning Discussion

Day 3: AM General Session - Ask The Experts

Break - Hotel Checkout (If Necessary)

Breakout Session 5A - Workshop: Active Voice vs Passive Voice

Breakout Session 5B - Human Performance Challenges for the Procedure Writer

Breakout Session 5C - Pantex Document Review and Approval Process

Quick Break

Lunch & Learn - Steve McCord: Procedure Change Process

Conference Close-out

Friday - 6/14/2024

Procedure Writer Certification Training - Day 2 (Must Be Registered - Additional Fee)