



Enhance your visibility at the 2017 Procedure Professionals Association symposium. All exhibitors will be recognized in the Official Program Book.

Exhibitor Rules and Regulations

The rules and regulations listed below have been established to preserve the ambiance and reputation of the Procedure Professionals Association Annual Procedure Symposium. Your cooperation and compliance is required in order to maintain your exhibitor privileges. Note: For purposes of this conference, Exhibitors will have an assigned room approved by the PPA for receiving and entertaining registered conference attendees, including exhibit booth workers, during specified hours.

1. All exhibits **MUST** be open to **ALL** PPA attendees.
2. All exhibits will be demonstrated during the vendor/networking session on Tuesday, June 20, 2017, from 4pm-7pm. Those not adhering to these rules will be asked to remove their exhibit immediately.
3. Please cooperate in ensuring that no signs are posted in, or taped to hotel walls, elevators, etc. Additionally, no announcements or promotional literature of any kind may be distributed in public areas of the hotel including the registration area and exhibit hall, other than that authorized by PPA. Exhibitors may promote and/or distribute information from their booth during scheduled exhibit hall hours.
4. Violation of any rule or regulation shall be grounds for the **closure of exhibitor's booth**. In the event of closure or interruption, PPA will/shall not be liable for any resulting financial losses from food, beverage, facility or other related costs.
5. PPA does **NOT** guarantee exhibitors against loss, damage or theft of any kind. Sponsoring companies shall indemnify and hold harmless PPA, or any agent of PPA, and the hotel from any cause of claim whatever, made by or against any person, including but not limited to claims by or against employees, agents, or assigns, or by or against third persons.
6. Exhibits must be approved by the PPA Executive Committee. Audio-Visual will be the exhibitor's responsibility. PPA will be providing food and beverages during this networking session.
7. If you are attending the symposium, there is no cost associated with exhibiting during the networking/exhibitor session.
8. If you are not attending the symposium, there will be a fee of \$150.00 to exhibit during the networking/exhibitor session

I have read the terms and conditions as outlined in this contract and agree to abide by such terms and conditions. Further I understand that hospitality suite approval is subject to the acceptance of PPA and written confirmation will be sent upon acceptance of this request. Register on-line at www.ppaweb.org. Use the registration type of Exhibitor. If you want to attend the symposium you will need to register for that separately using the appropriate registration type.

Please Print Name _____

Authorized Signature _____ Date _____

Title _____ Company _____

Please return completed and signed copy of the Rules & Regulations to the PPA [via email at caschmi@WCNOC.com](mailto:caschmi@WCNOC.com) no later than May1, 2017.